



Leicester
City Council

MEETING OF THE HOUSING SCRUTINY COMMISSION

DATE: MONDAY, 4 JULY 2016
TIME: 6:15 pm
PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Members of the Scrutiny Commission

Councillor Newcombe (Chair)
Councillor Alfonso (Vice Chair)

Councillors Aqbany, Byrne, Cank, Dawood and Joshi
1 Un-allocated Non-Group Place

Members of the Scrutiny Commission are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Jerry Connolly (Scrutiny Support Officer):
Tel: 0116 454 6343, e-mail: Jerry.Connolly@leicester.gov.uk

Angie Smith (Democratic Support Officer):
Tel: 0116 454 6354, e-mail: Angie.Smith@leicester.gov.uk
Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings & Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre or by contacting us using the details below.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

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If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc.

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact Angie Smith, **Democratic Support on (0116) 454 6354** or email Angie.Smith@leicester.gov.uk or call in at City Hall, 115 Charles Street.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**

PUBLIC SESSION

AGENDA

FIRE/EMERGENCY EVACUATION

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to area outside the Ramada Encore Hotel on Charles Street as Directed by Democratic Services staff. Further instructions will then be given.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. MINUTES OF THE PREVIOUS MEETING

Appendix A

The minutes of the meeting of the Housing Scrutiny Commission held on 18th April 2016 are attached, and Members are asked to confirm them as a correct record.

4. TERMS OF REFERENCE

Appendix B

Members are asked to note the Terms of Reference for the Housing Scrutiny Commission.

5. MEMBERSHIP OF THE COMMISSION 2016/17

Members are asked to note the membership of the Commission for 2016/17:

Councillor Newcombe (Chair)
Councillor Alfonso (Vice-Chair)
Councillor Aqbany
Councillor Byrne
Councillor Cank
Councillor Dawood
Councillor Joshi

6. DATES OF COMMISSION MEETINGS 2016/17

Members are asked to note that the meeting dates of the Commission for the 2016/17 municipal year are currently scheduled as follows:

Monday 4 July 2016
Monday 22 August 2016
Monday 10 October 2016
Thursday 17 November 2016 (Special Meeting)
Monday 28 November 2016
Monday 30 January 2017
Monday 20 March 2017

7. PETITIONS

The Monitoring Officer to report on the receipt of any petitions received in accordance with Council procedures.

8. QUESTIONS, REPRESENTATIONS OR STATEMENTS OF CASE

The Monitoring Officer to report on the receipt of any questions, representations or statements of case received in accordance with Council procedures.

9. COMMITTEE PROCESSES - PRESENTATION

The Democratic Support Officer will present a short overview of some of the procedural aspects of how the Commission works. The Commission is recommended to note the information and comment as appropriate.

10. HOUSING DIVISION STRUCTURE [Appendix C](#)

The Director Housing will provide Members with details on the structure of the Housing Department.

11. RENT ARREARS PROGRESS REPORT - APRIL 2015 TO MARCH 2016 [Appendix D](#)

The Director of Housing submits a rent arrears progress report to update Members of the Scrutiny Commission of progress in the full financial year, April 2015 to March 2016.

12. EMPTY HOMES 2016 [Appendix E](#)

The Director of Housing submits a report following a request from Members of the Housing Scrutiny Commission, for information on empty homes in the city.

13. HOMELESSNESS, STREET BEGGING AND ROUGH SLEEPING [Appendix F](#)

The Director of Housing submits a report which sets out the policy on homelessness, rough sleeping and begging, and of support services in the city.

14. VOIDS TASK GROUP UPDATE

The Scrutiny Policy Officer will provide an update for the meeting.

15. WORK PROGRAMME

Appendix G

The current work programme for the Commission is attached. The Commission is asked to consider this and make comments and/or amendments as it considers necessary.

16. TENANT FORUM - MEETING NOTES

Appendix H

The Tenant Forum Meeting Notes from 31st March 2016 are attached for information.

17. MAYOR'S DELIVERY PLAN (HOUSING ISSUES)

Appendix I

The relevant sections from the Mayor's Delivery Plan relating to the Housing Scrutiny Commission are attached for information.

18. ANY URGENT BUSINESS